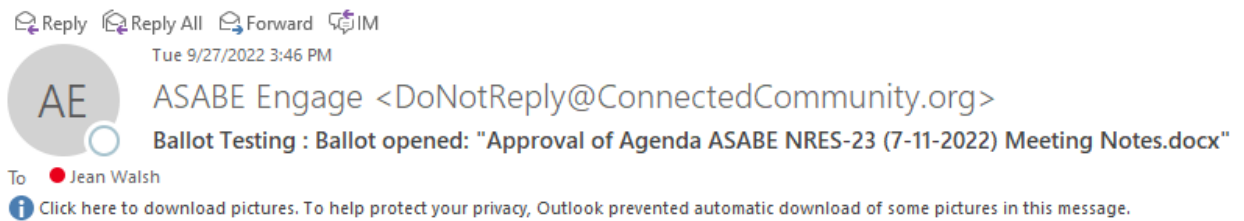


How to Vote on a Ballot in Engage WorkSpace

1. You will receive an email containing a link to the ballot.



"Approval of Agenda ASABE NRES-23 (7-11-2022) Meeting Notes.docx" has opened.

Ballot Title: [Approval of Agenda ASABE NRES-23 \(7-11-2022\) Meeting Notes.docx](#)

Link to ballot, sign in required

Question
Should Agenda ASABE NRES-23 (7-11-2022) Meeting Notes.docx be approved?

Closing Date: Fri, Sep 30 2022 4:00 pm EDT

Description
Review the draft notes based on the agenda presented.

Vote

- Yes
- No
- Abstain

Group: Ballot Testing
Date Opened: Tue, Sep 27 2022 2:00 pm EDT

Document download

Agenda ASABE NRES-23 (6-21-2022).docx (566K) 2022-09-27 [Download](#) [View Details](#)

2. Follow the link, first logging into Engage with your ASABE credentials.
3. Download attachments for review and consideration.
4. Upload completed and renamed comment template or documents showing your Last Name
 - a. Example: 2022_10_14_X123_Walsh_Comments
 - b. Example: X123 Supplemental document_Walsh
5. Add any comments to the committee members in the comment section.
6. Submit your vote
7. Votes may be changed as long as the ballot is open
8. Uploaded documents including completed comment templates will automatically go into the main Document folder.
9. Staff will create appropriately titled subfolders per ballot.
10. All committee members should have viewing access to all documents uploaded.